

Simply Elegant Weddings



Full Wedding Planning

This full-service package is designed for the couple who does not have the time or the inclination to deal with the countless details of the wedding planning process. The Complete Wedding Package allows the couple to have the wedding of their dreams without the stress that too often accompanies the planning. With this package, we are happy to do the following for you.

Consultation

- Meet with you for a one- to two-hour consultation to help you clarify the vision, goals, and priorities important to you for your wedding day.
- Help you determine the style of wedding you desire (guest count, degree of formality, time of day, colors, etc.)
- Share our creative ideas with you.
- Discuss your financial parameters and develop a detailed budget for all aspects of your wedding.
- Be available for ongoing discussions during the planning process.

Planning

- Ensure all vendor selections are within your budget.
- Develop and manage a wedding planning timeline, reminding you of all appointments and matters needing your attention.
- Provide an assistant on your wedding day, if necessary.

Vendor Selection

- Locate, verify availability, and accompany you on appointments for:
 - Ceremony sites
 - Reception sites
- Locate, verify availability, and set appointments for you to meet with: (At your request, accompany you to these vendor appointments.)
 - Caterers
 - Florists
 - Bakers
 - Equipment and linen rental companies
 - Officiants
 - Photographers
 - Videographers
 - Musicians and DJs
- Advise and assist you in choosing wedding favors.
- Contract with limousine/transportation vendors and valet services, if needed.
- Refer you to resources for bride's gown, groom and attendant's attire.
- Discuss and advise on details of contracts.
- Arrange for hotel accommodations for out of town guests

Invitations & Other Printed Material

- Refer you to invitation vendors and offer suggestions on invitations appropriate for your wedding style.
- Proof the wording of your invitations and programs.
- Arrange for calligraphy of your placecards, if needed.
- Advise and assist you with the wording, design, and purchase of your ceremony programs.

Remind You To ...

- Purchase your wedding rings.
- Compile guest list and addresses.
- Consider the type of ceremony you would like, including special readings or songs you would like to have played.
- Plan your seating arrangements for the reception.
- Make a list of photographs you would like the photographer to take.
- Obtain your marriage license.
- Register for gifts.
- Set your appointments for hair styling, make-up, manicures, pedicures, massage, etc.
- Arrange accommodations for your wedding night.
- Book honeymoon travel arrangements.
- Make arrangements for a rehearsal dinner.

Please call us at 571-263-0500 for package pricing and a free consultation.